

FEBRUARY PTO MINUTES

Owego Elementary PTO

2/6/17 7pm | Meeting called to order by Danita Brooks

In Attendance

Kasey Chobot, Crystal Goss, Angela Preston, Laurie McKeveny, Stefanie Wieckhorst, Carrie Luke, Danita Brooks

Approval of Minutes

The minutes were read and approved from the January meeting.

Officer Reports

President's Report: Thank you card from Alicia Sherman and the OES Chess club read regarding purchase of chess sets. Lisa Boehme, PTO VP, will be acting PTO president from March 1 – March 9.

Treasurer's Report – 1. January Financial Activity:

- a. \$319.00 – cash/check received for yearbook orders
- b. Slight adjustment to Gertrude Hawk numbers due to a \$14.00 refund issued of overpayment and \$32.00 refunded from Gertrude Hawk for web orders. Total proceeds net out to \$13,843.37
- c. \$296.91 – reimbursement for 2017 Holiday Shoppe inventory, \$20.00 for Dunkin Donuts gift card as thank you
- d. \$53.66 – reimbursement for Bus Driver Breakfast
- e. \$195.33 – reimbursement to 4th grade for approved grant (Holiday craft)
- f. \$50.00 – reimbursement to Library for approved grant (chess sets)
- g. \$19.56 – reimbursement for PTO supplies (paper)

2. Grant Fund Status:

- a. \$2,367.65 remains of \$5,000 for 2016-2017
- b. \$1,312.35 has been paid out, an additional \$1,300 has been approved

Committee Reports

1. Assembly: Report provided by Danita Brooks. Looking into Bob Lisaius, The Dinoman, to come do an assembly on dinosaurs. AES hosted him in January, and loved the program. Cost is \$1,095 for 2 shows and 6 workshops
2. Game Night – Report provided by Carrie Luke. Possible Trivia Night. Kid-friendly questions. Music. Looking to finalize a date, would prefer a Friday, possibly in March. Cost \$200.
3. Book Fair – Report provided by Kasey Chobot. Dates set for 4/11 to 4/13. Possible move of location into Auditorium. Laurie to check into this.
4. Grandparents Day – Report provided by Stefanie Wieckhorst. Plan for classroom visit with certain time slots. Planning for May 16. Possible artwork in classroom.
5. Movie Night – Report provided by Danita Brooks. Karen Birchard attempted to contact Tioga Theater and Anne Smith contacted Tioga Council on the Arts about splitting license fee for more. More info to come.

6. School Dance – Report provided by Danita Brooks. Possible date of 5/19 in gym. Plan for a book donation at that time.
7. Square 1 Art – Report provided by Danita Brooks. Mrs. Holt continues to work with our students on their art. Plan to send out at end of February. Mid-March catalog arrive. Orders in by Mother’s Day.
8. Box Tops – Report provided by Danita Brooks. \$1,749 for year. Mr. McCloe was the January winner with 466 Box Tops. Mrs. Gatto’s class winning for yearlong contest.

Principal's Report

Principal, Laurie McKeveny, provided report.

1. Lice kits – Mrs. McKeveny spoke with Jenn Potter (home-school coordinator) States kits are available via the TC Health Dept.
2. Nurse, Megan Barnhart, has requested PTO purchase 10 lice combs for her to have in her office. Purchase approved by voting members.
3. Talent Show – Mrs. Merges looking to do a talent show. More information to come.
4. Staff Breakfast – Lisa Boehme to coordinate. Possibly May 1.
5. Physics Program – question if PTO would provide snack and drink for kids in after-school program. See New Business for details.

Unfinished Business

1. Grant Request – 4th grade, Skate Estate field trip. Asking for \$400. \$275-300 for bussing, remaining for admission. Call in to Bob Farrell to see if district will cover cost of transportation. Vote tabled.
2. Grant Request – 5th grade, Corning Museum field trip. Asking \$1,005. Danita reached out to 5th grade regarding use of their funds. 5th grade to use their funds for bussing (\$375). 5th grade also looking to see if district will cover transportation costs, if so PTO would like to split remaining \$630 with 5th grade to cover admission. Vote held to allow officers to make decision before next meeting regarding these grants when it is known if district will cover transportation cost. Vote passed unanimously.
3. Lice Kits – vote to give \$40 for a few lice kits for nurse’s office. Passed unanimously.

New Business

1. Grant Request – 2nd grade. Request made by A. Heath for \$250.79 for indoor recess items, (ie: Lego bricks, Lincoln logs, Perler beads. Vote passed unanimously.
2. Grant Request – S.T.R.E.A.M/T.O.E.S program – Request made by Mrs. Mendelson for \$208.55 to purchase technology kits. Vote passed unanimously.
3. Grant Request – UPK. Request made by S. Wieckhorst for \$500 for UPK toys for classroom. Possible dollhouse, blocks, puzzles, etc. Vote held to provide UPK with \$300 for toys. Vote passed unanimously.
4. PTO to ask grant requestors to attend meeting their grant would be voted on to answer questions and provide additional information to PTO membership to allow for a timely vote to requests. PTO President, Danita Brooks, to make OES staff aware of this.
5. Physics Program – program to run 3/22, 3/29 and 4/5. PTO to provide small drink and snack for program. Vote held to allow \$200 budget for purchase of snacks. Vote passed unanimously. Kasey Chobot to purchase snacks.
6. Nurse Donation – OES nurse looking for donation of girls underwear, sweatpants, leggings, and shirts. PTO membership would like to give nurse \$150 to purchase above items. Vote passed unanimously.
7. Square 1 Art – Vote held to purchase \$50 restaurant gift card for Mrs. Holt as a thank you. Vote passed unanimously.
8. School Assembly – current budget is \$1000. Vote to increase budget to \$1,200. Vote passed unanimously.

Important Dates

January 17 – no school

January 20 – no school

Next Meeting

3/6/17 7pm in cafeteria

Motion made in adjourn at 8:15pm and passed unanimously.