

# Owego Elementary School Parent Teacher Organization

## *Meeting Minutes*

**November 3, 2015**

**7:00pm**

**Parkview  
Restaurant**

Meeting called by President Tami Steele

Attendance: Danita Brooks, Tami Steele, Kasey Chobot, Kristin Barton, Zineh Fethi, Buffie Arhbal, Michelle McLaren, Lisa Boehme, Heidi Higgins, Stefanie Wieckhorst, Laurie McKeveny

### ■ **Welcome-Introductions**

■ **Review PTO Meeting Schedule & Timing** – The PTO has a goal to keep meetings to 1 hour. In order to do this, each meeting will follow the agenda. If there is not time to discuss additional topics, they will be saved for the next meeting or handled through subcommittee.

### ■ **Review minutes from PTO officers meeting**

### ■ **Treasurer's Report**

### ■ **Old Business**

- Gertrude Hawk – Sales are now done except for online orders. The top selling student was Hailee Shraugher. The top selling class was Mrs. Barton's AM class. Pick-up will be on December 8<sup>th</sup> at OFA from 3pm to 8pm. We will need volunteers.

### ■ **New Business**

- Thanksgiving Baskets – Buffie is coordinating this year. Danita will send out an email to the PTO lists. Donations must be received by Friday, November 13<sup>th</sup>.
- Holiday Shoppe – Michelle has been ordering items and many have arrived. Going to put in an order for 300 small stuffed animals. Plan to have Holiday Shoppe the first week of December.

### ■ **New Business (continued)**

- **Box Tops** – Mr. Shambo’s class won the October classroom contest and is also in the lead for the year contest. Since the beginning of the year, we have collected over \$1000 worth of Box Tops
- **Elections** – Danita and Tami’s positions (secretary and president) are up at the end of the year and they will not be running again since they both have already held two terms. Elections must be complete by the May meeting.

### ■ **Principal Topics** – As always, we are very thankful to Mrs. McKeveny for attending PTO meetings.

- **Author Visit** – AGM has an author (Ann Marie Gardinier Halstead) visiting on December 14<sup>th</sup> and can split the day with us. Books can be ordered ahead of time. Held a vote – voted in support of the author visit.
- **Fun Run** - Mrs. Condie suggested a Fun Run fundraiser. Maybe we can do this once we’re at the new school.
- **Cornell Physics Bus** – An interest has been expressed in having the physics bus coming to OES. A decision can be made later in the year.
- **New School** – The plan is still to start at the new school in January after winter break. The first two days back will be conference days for teachers only; the kids will start that Wednesday.

Meeting adjourned at 7:55pm

Minutes submitted by D. Brooks