

# Owego Elementary School Parent Teacher Organization

## *Meeting Minutes*

**October 6, 2015**

**7:00pm**

**Parkview  
Restaurant**

Meeting called by President Tami Steele

Attendance: Danita Brooks, Stefanie Wieckhorst, Lisa Boehme, Heidi Higgins, Laurie McKeveny, Kristin Barton, Michelle McLaren, Kasey Chobot, Tami Steele, Buffie Arhbal

### ■ **Welcome-Introductions**

- **Review PTO Meeting Schedule & Timing** – The PTO has a goal to keep meetings to 1 hour. In order to do this, each meeting will follow the agenda. If there is not time to discuss additional topics, they will be saved for the next meeting or handled through subcommittee.

### ■ **Review minutes from PTO officers meeting**

### ■ **Treasurer's Report**

### ■ **New Business**

- **Thanksgiving Baskets** – PTO donates food and puts together a basket for a family in need each November. Buffie Arhbal has offered to coordinate this year.
- **Holiday Shoppe** – Michelle McLaren will be coordinating again. We will need to start ordering items soon. Planning to be open either the 1<sup>st</sup> or 2<sup>nd</sup> week of December.
- **Picture Day** – Will be on October 19th.
- **Box Tops** – Danita sent in over 7000 Box Tops (worth \$700) last week. Winners for summer contest were Brendan Schofield (1<sup>st</sup> place), Grayden Stanton (2<sup>nd</sup> place) and Julia Zepkowski (3<sup>rd</sup> place) – each received a gift card. September classroom winner was Mrs. Jackson's class.
- **Newsletter** – Danita is putting one together soon, email [danimae1981@gmail.com](mailto:danimae1981@gmail.com) if you have anything to add.
- **Gertrude Hawk** – Packets went out on Friday. Already have some online orders. Paper orders must be returned no later than October 19<sup>th</sup>. Orders should be delivered to the middle school around December 8<sup>th</sup>.



- **Old Business**

- **Grandparents Breakfast** – The event went well and we received a positive response from grandparents.
- **Book Fair** – We did better than last fall. Since we still have a lot of Scholastic Dollars we will opt to take the cash.

- **Principal Topics** – As always, we are very thankful to Mrs. McKeveny for attending PTO meetings.

- **T-Shirts** – We should probably look into ordering soon. Tami to contact Susquehanna Printers.

Meeting adjourned at 8:02pm

Minutes submitted by D. Brooks