

OCTOBER PTO MINUTES

Owego Elementary School

Date | time 10/3/2016 7:09 PM | *Meeting called to order by* Danita Brooks

In Attendance

Shanna Stevens, Bill Stevens, Angela Preston, Alicia Sherman, Laurie McKeveny, Carrie Luke, Heidi Higgins, Cindy Short, Crystal Goss, Kristin Barton, Karen Birchard, Anne Smith, Whitney Romero, Meghan Morse, Lisa Boehme, Kasey Chobot, Anne Schuyler, Danita Brooks

Approval of Minutes

The minutes were read from the September meeting and approved.

Officer Reports

President's Report – Pretzel samples given out during open house discussed. Samples contained medication samples hidden behind a cardboard insert. Letter home to OES parents and email to OES PTO membership sent regarding the samples. PTO President, Danita Brooks, spoke with company who provided samples and voiced organizations concerns.

Treasurer's Report – Budget review, only expenditure since last meeting was reimbursement to Michelle McLaren for Holiday Shoppe.

Committee Reports

1. Scholastic – Chairperson, Kasey Chobot, provided report. Book Fair held September 29, 30 and October 3. Total sales were \$6289.32. Profit decision needs to be made. 50% of total sales in Scholastic Dollars or 25% of total sales in cash. Current Scholastic Dollar balance is \$2767.62 after redeeming \$427.09 for classroom books. Motion to take profit in all cash made by Kasey Chobot, seconded by Lisa Boehme. Motion carried by 2/3 voting majority.
2. Cider Mill Fundraiser – Chairperson, Michelle McLaren, provided report. New fundraiser this year. PTO president Danita Brooks contacted by Cider Mill owner, Jerry Natoli. PTO to sell vouchers for Cider Mill products to be redeemed November 1 to December 1. PTO receives 50% profit. Officers voted to move forward with fundraiser as decision needed to be made before next scheduled general meeting. Sale to end October 12, 2016
3. Gertrude Hawk – Chairperson, Kristin Barton, provided report. Kickoff event to be held October 5, 2016. Paper orders due October 21, 2016. Checks only, no cash accepted. Pickup scheduled for December 5th, in the PE classroom at OES from 4-8pm. Parents to sign for orders at pickup. Review of prizes offered by Gertrude Hawk to top sellers. Vote taken and passed to offer pizza or ice cream party for classroom with highest sales per grade level (7 parties total) provided by PTO instead of individual gift cards.
4. Grandparents Event – Chairperson, Cindy Short, provided report. Possible art project in classroom one hour before lunch. Grandparents can join child for lunch. Plan to hold event in Spring. Possibly April 13th.
5. Staff Breakfast – Chairperson, Cindy Short, provided report. Event held 9/23/16. OJ and pastries provided. Well received by staff.

6. Box Tops – Chairperson, Danita Brooks, provided report. Summer contest results shared. Total of \$589 worth of Box Tops turned in. Top 3 children: 1st place 508 Box Tops, 2nd place 308 Box Tops, 3rd place 304 Box Tops. Classroom contest to start October.

Principal's Report

Principal Laurie McKeveny offered thanks to PTO for the staff breakfast, book fair, and all the hard work PTO does everyday.

New Business

1. Grant Request submitted by teacher, Melissa O'Flanagan, for \$350 for sensory equipment for her high needs classroom. Motion by Danita Brooks to approve full \$350 request, motion passed by 2/3 voting majority.

2. Grant Request submitted by UPK teacher, Kristin Barton, for \$320 for pumpkins and hayrides plus cost of transportation, estimated to be \$200 for field trip to Iron Kettle Pumpkin Farm. Cost to include both am and pm classes (66 kids). Motion by Danita Brooks to approve full \$520 for cost of field trip. Motion passed by 2/3 voting majority.

3. Amendment to By-Laws – Article IX – Nominating Committee
 5. *Voting at elections will be restricted to voting members who have attended at least 2 OES PTO meeting during the school year.*Question was raised if attendance at 2 meetings is enough to vote in elections. Vote tabled until next meeting.

4. Truck or Treat Event – no volunteer to chair event. Discussion regarding need for such an event. Fall costume parade returning this year. Unable to hold event due to lack of coordinator.

Review of Dates

Half Day of School - 10/6/16

No School – 10/7/16 and 10/10/16

Picture Day – 10/11/16

Cider Mill Orders Due – 10/12/16

Gertrude Hawk Orders Due – 10/17/16

Next Meeting: November 7, 2016 in the school library

Motion to adjourn was made at 8:14pm and was passed unanimously.