

# SEPTEMBER MEETING MINUTES

Owego Elementary School PTO

*Date | time* 9/18/2017 7:00 PM | *Meeting called to order by* Danita Brooks

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## In Attendance

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Danita Brooks, Kasey Chobot, Cindy Short, Ginger Cates, Angela Preston, Crystal Goss, Karen Birchard, Meghan Dorn, Adina Setzer, Chris Baumbach, Justine Harding, Anne Smith, Nichole Perkins, Laura McKeveny.

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## Officer Reports

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1. President's Report: Folders distributed which include Bylaw highlights (full Bylaws can be found on website), committee chair contact information, calendar, and budget.
2. Treasurer's Report: Review of proposed budget. Notable highlights include:
  - a. Increase grants from \$5000 to \$8000
  - b. Ice Cream Works one visit for every class
  - c. Will not be doing Square One or Cider Mill fundraisers this year.

Budget passed unanimously.

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## Committee Reports

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1. School folders – Whitney Romero – All went smoothly, and folders have gone out to teachers. Discussed holding contest for next year's cover art as art has not been changed in a few years.
2. School Pictures – Crystal Goss – In contact with Lifetouch and waiting for information from them. Picture day is 10/10. Need volunteers. Secretary to solicit volunteers.
3. Book Fair – Kasey Chobot –
  - a. Shipment coming in 9/21/17. Set up Friday 9/22 @1:00.
  - b. Monday, Tuesday, Wednesday full days, Wednesday evening during Open House, Thursday morning. Clean up and breakdown by lunch on Thursday.
  - c. Have \$875 scholastic dollars expiring on 10/7. Proposed to offer each teacher \$25 to use at book fair. Any left, will pull books for pre-K screening next year or for Texas Hurricane Victims donations. Vote passed.
  - d. Need volunteers for Tuesday afternoon.
4. Welcome back staff breakfast – Meghan Dorn
  - a. Approximately 90 staff
  - b. Thursday 9/28 8:15-8:45
  - c. 2 breakfast trays, 2 fruit trays, OJ, and paper goods estimated at approximately \$130 at Sam's Club. Vote passed.
5. Box Tops – Angela Preston
  - a. Summer contest ending Tuesday, 9/26.
  - b. June through summer = \$366.70.
6. Gertrude Hawk Fundraiser – Kristen Barton
  - a. Brochures in mail today.
  - b. Sales approximately 10/4 – 10/16
  - c. Pick up 12/4
  - d. Online orders go longer

- e. 50% profit.
- 7. Grandparent's Day – Cindy Short
  - a. Elks 10/07 9 AM – Noon
  - b. Scrambled eggs, sausage, hash browns, OJ, coffee
  - c. Last year had 230 diners.
  - d. \$350 for ballroom rental + \$75 kitchen rental. \$330 for food and paper products. Vote passed
  - e. Need volunteers
  - f. Carnations to be given to grandparents
  - g. Ask teachers to do artwork piece to use to decorate.
- 8. Trunks for Treats – Karen Birchard and Anne Smith
  - a. Boys and Girls Club would be willing to collaborate with us if we would like.
  - b. Call into police for traffic control.
  - c. Proposed date 10/26. Have to clear dates with district office
  - d. In order to come, must bring cars and candy. Will only be for those who are also handing out candy.

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## Principal's Report

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Grant – See new Business

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## New Business

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1. Grant Request: Gift Card to thank last year's dance DJ. Vote passed.
2. Donate to Texas
  - a. School is organization donations
  - b. PTO to donate gift cards - \$1000 split into smaller gift cards
  - c. Can revisit scholastic book fair money in the Spring.
  - d. Vote passed.
3. Grant Request: Julie McEvoy – Physics bus. Not getting grant that paid for in previous years. Requesting \$1000 for 2 days. Vote passed.

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## Upcoming Dates

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9/25 to 9/28 – Scholastic Book Fair

9/27 – Open House

10/5 – Half Day (Staff Development)

10/6 – Conference Day

10/7 – Grandparents' Breakfast

10/9 – No school

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## Committee Chairs

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Need chairs for multiple committees. Volunteers signed up as follows:

5<sup>th</sup> Grade Graduation – Ginger Cates

Field Day Support – Justine Harding

State Testing Support – Justine Harding

Welcome back Staff Breakfast – Meghan Dorn

Tyson A+ - Angela Preston

Thanksgiving Basket – Buffie Arhbal

Concert Flowers – Carrie Luke

Price Chopper Tools for Schools – Carrie Luke

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## Next Meeting

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October 16, 2017 @ 7:00 PM

Motion to adjourn was made at 8:09 PM and was passed unanimously.