

Owego Elementary School Parent Teacher Organization (OES-PTO)
General Meeting – September 16, 2014 7:00pm
Parkview Restaurant

Meeting called by President Tami Steele

Attendance: Danita Brooks, Stefanie Wieckhorst, Tami Steele, Kasey Chobot, Anne Schuyler, Lisa Boehme, Nicole Squires, Jessica Squires, Michelle McLaren, Laurie McKeveny, Alicia Sherman, Kara Vizina

Welcome-Introductions:

A. **Review PTO Meeting Schedule & Timing** – *The PTO has a goal to keep meetings to 1 hour. In order to do this, each meeting will follow the agenda. If there is not time to discuss additional topics, they will be saved for the next meeting or handled through subcommittee.*

B. **Review minutes from PTO officers meeting**

C. **Treasurer's Report**

D. **New Business**

1. **Breakfast for Teachers** – Doing on Thursday morning. Food has already been purchased.
2. **Open House & Book Fair** – Open House is on Wednesday, 9/24. We will be setting up the book fair Tuesday after school. The book fair will be open on Wednesday, Thursday, and Friday morning during the school day, as well as during Open House on Wednesday night. Tear down will be on Friday. If anyone can help with the book fair, let Kasey Chobot know.
3. **Box Tops** – We are running a contest between the OES classes this year. So far we have already collected \$235 worth of Box Tops since the beginning of the year. We are also trying to get the community more involved and find sponsors for contest prizes.
4. **Sick Teacher** – one of our teachers is sick so we got her a gift card.
5. **Holiday Shoppe** – Michelle has been preparing and gathering ideas. Plan to start ordering items soon so they can be here in time.
6. **School Pictures** – Picture day is Thursday, October 9th. We will need volunteers.
7. **Fundraiser** – Considering a fundraiser through DisplayMyArt.com that would feature artwork from the students. We would probably do it sometime in the spring.
8. **Assembly** – We are looking into having an author come to the school for an assembly.
9. **Newsletter** – Danita is working on a September newsletter.

E. **Old Business**

F. **Principal Topics** – *As always, we are very thankful to Mrs. McKeveny for attending the PTO meetings.*

Our next meeting will be on Tuesday, October 7, 2014 at 7pm.

Meeting adjourned at 7:55pm
Minutes submitted by D. Brooks