

# MEETING MINUTES

## Owego Elementary School PTO

September 12, 2016 | Meeting called to order by Danita Brooks, PTO President

### In Attendance

Karen Harmon, Shanna Stevens, Bill Stevens, Angela Preston, Karen Birchard, Mary Harris, Anne Smith, Leslie Manville, Kristin Barton, Carrie Luke, Patty Mancini, Cindy Short, Michelle McLaren, Crystal Goss, Meghan Morse, Penny White-Robie, Mandi Wolcott, Heidi Higgins, Kara Vizina, Stefanie Wieckhorst, Alicia Sherman, Laurie McKeveny, Lisa Boehme, Danita Brooks, Anne Schuyler, Kasey Chobot

### Welcome and Introductions

PTO officers introduced.

### President's Report

Review of organization's bylaws including purpose of organization, membership, voting, expenditure of money and officer roles discussed. Calendar of events for the school year and open committees discussed.

### Committee Reports

#### Committee Reports

1. Gertrude Hawk – Kristin Barton (Committee Chair) discussed dates of fundraiser. Brochures to go home 10/10/16 to 10/17/16. Online sale will run until 10/21/16 with free shipping to school. Any orders placed online until 12/17/16, ordering party will pay shipping. Pick up at OES. Parents to sign for all orders at pickup.
2. Scholastic Book Fair – Kasey Chobot (Committee Chair) discussed dates of upcoming fair. Fair to run September 29, 30 and October 3. Volunteers needed. Email and flyer to go out to PTO membership and OES families.
3. Box Tops for Education – Danita Brooks (Committee Chair) discussed summer contest continues until 9/19/16. Classroom contest to start in October.
4. Holiday Shoppe – Michelle McLaren (Committee Chair) presented samples of items to be available for kids to purchase. Suggestion posed for purchase of baskets for kids to use to shop.

### Principal's Report

Principal Laurie McKeveny provided report.

A recap of the first few days of school presented. Students adjusting well to new routines.

### Budget

2016-2017 budget proposal presented by Anne Schuyler, PTO Treasurer. A motion was set forward by Danita Brooks to approve budget, seconded by Lisa Boehme. All voting membership present approved budget as presented.

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## New Business

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Staff Breakfast - to be chaired by Cindy Short. Date TBD.

Grandparents Event – Date TBD. Discussion regarding meal at OES or classroom activity. Discussion tabled.

Bingo Night – Date TBD. Possibly January. To be chaired by Stefanie Wieckhorst, Alicia Sherman and Carrie Luke. Possible use of Scholastic Dollars from book fair to purchase books as prizes discussed.

Movie Night – Date TBD. To be chaired by Karen Birchard, Anne Smith, and Leslie Manville

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## Next Meeting

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10/3/2016 7:00 PM in the OES Library

Motion to adjourn made at 7:45pm and passed unanimously.