

# DECEMBER PTO MINUTES

Owego Elementary School

12/05/16 7:04pm | Meeting called to order by Danita Brooks

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## In Attendance

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Cindy Short, Karen Birchard, Stefanie Wieckhorst, Laurie McKeveny, Alicia Sherman, Lisa Boehme, Danita Brooks, Annie Schuyler, Kasey Chobot, Crystal Goss

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## Approval of Minutes

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The minutes were read from the November meeting and approved.

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## Officer Reports

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President's Report – 1. 60 teacher totes were distributed that PTO received for free from PTO today. Thank you note received from K Teachers read.

2. Change to bylaws – to comply with the new change, attendance sheets must be provided to PTO Secretary, Kasey Chobot, for any volunteers from PTO events for tracking for elections.

Treasurer's Report – No major payments for November, only minor reimbursements for supplies, prizes, etc. \$3,504.05 remains of \$5,000 for 2016-2017 grant fund. (875.95 has been paid out. An additional \$620.00 has been approved/committed) Still looking for CPA to look over PTO books. Dwayne Shoen mentioned as a possibility.

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## Committee Reports

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1. Scholastic – Report given by Kasey Chobot. \$1,000 Scholastic Dollar allotment approved for Mrs. Silvestri spent. Books ordered and delivered to teachers.
  2. Box Tops – Report given by Danita Brooks. Total to date is 1,065.50 in Box Tops turned in. November contest winner is Mrs. Gatto class with 578 Box Tops
  3. Gertrude Hawk – Report given by Danita Brooks. All orders handed out 12/5/16. All orders signed for. \$13,425.16 in profit estimated.
  4. Bus Driver Breakfast – Report given by Cindy Short. To be held 12/22/16
  5. Student Directory – No directory needed at this time. Too costly.
  6. Concert Flowers – Report given by Stefanie Wieckhorst. Concerts scheduled for 12/7/16 (5<sup>th</sup> grade) and 1/25/17 (4<sup>th</sup> grade). Stefanie Wieckhorst to purchase and be reimbursed by PTO
  7. Holiday Shoppe – Report given by Michelle McLaren. Setup 12/12/16. Still looking for a few volunteers for 12/14 and 12/15. \$27.50 worth of product donated to benefit for the Karpel sisters who are OA grads battling cancer. Decision made by officers to donate.
  8. Movie night- Report given by Karen Birchard. Possible date 1/13/17. \$172 license fee for "G" rated movie. Unsure of location. Karen to contact Peggy Nichols for scheduling and location at OES. Also, plan to contact Tioga Theater for possible options to hold event there. Will follow-up at next meeting.
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## Principal's Report

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Laurie McKeveny provided report. Music program fundraiser update. Mrs. Merges needs PTO "to hold" money. PTO requested more information. Teacher, Julie McEvoy reached out to BU Physics Outreach Program. They run 3 afterschool programs. Would need volunteers. Free program. Laurie to reach out for more information. Will revisit topic at January meeting.

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## Unfinished Business

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Assembly – PTO members would like to find something less expensive. Principal, Laurie McKeveny, to check with other district principals for other possibilities.

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## New Business

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1. Grant Request – 4<sup>th</sup> grade. Craft activity. \$200. Passed unanimously.
2. Grant Request – 2<sup>nd</sup> grade. Cinema Saver field trip for entire grade. Transportation. \$200. Passed unanimously.
3. Grant Request – 4<sup>th</sup> grade. Valentine's Day. \$100. Passed unanimously.
4. Grant Request – 4<sup>th</sup> grade. Skate Estate. \$400. Vote tabled. More information requested.
5. Grant Request – 5<sup>th</sup> grade. Cinema Saver. \$464 (\$200 transportation, \$264 for tickets) Vote passed unanimously to fund \$200 for transportation. PTO to ask 5<sup>th</sup> grade about using their own account to fund remaining \$264.
6. Grant Request – 1<sup>st</sup> grade. Cinema Saver field trip. \$200 for transportation. Passed unanimously.

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## Upcoming Dates

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Holiday Shoppe – 12/13/16 to 12/15/16

Winter Recess – 12/23/16 to 1/2/17

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## Next Meeting

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January 9, 2017 @ 7pm. OES Cafeteria

Motion to adjourn at 8:02pm