

NOVEMBER PTO MINUTES

Owego Elementary School

11/3/2016 7:09 PM | *Meeting called to order by* Danita Brooks

In Attendance

Angela Preston, Karen Birchard, Whitney Romero, Cindy Short, Stefanie Wieckhorst, Alicia Sherman, Kristin Barton, Christen Baumbach, Lisa Boehme, Kasey Chobot, Anne Schuyler, Danita Brooks, Meghan Morse, Michelle McLaren

Approval of Minutes

The minutes were read from the October meeting and approved.

President's Report

President, Danita Brooks, reported the open committee's still available. There are Concert Flowers, Recycle Rewards, Shoparoo, Mother's Day Event, and 5th grade graduation. Christen Baumbach volunteered to chair the Mother's Day event committee. Stefanie Wieckhorst volunteered to chair the Concert Flowers committee.

Treasurer's Report/Budget

October Financial Activity: Gertrude Hawk Revenues (not profit) of \$24,187.40 were deposited. Cider Mill profit was \$2,229.73. \$85 spent on student prizes. Paid \$320 for Iron Kettle Field Trip for UPK. Paid \$350 for grant to Mrs. O'Flanagan. Other small expenses for Box Tops, Welcome Back Breakfast, book fair expenses, and PTO babysitting.

Grant Fund Status: #3,924.05 remains of \$5,000 for 2016-2017. \$875.95 has been paid out, an additional \$200 has been approved/committed.

Proposed Audit: Quote received from Erin Watson, CPA for \$700. Discussion about cost. Anne Schuyler to continue looking for CPA at more reasonable price.

Committee Reports

1. Thanksgiving Baskets: Report given by Kristin Barton. Collection continues until 11/18/16. Basket for donations in main office. Email sent to PTO membership seeking donations.
2. School Directory: Report given by Cindy Short. Cost ranges from \$500-550 depending on company used. Parents would need to provide consent to be included and decide what information is shared. Vote tabled after discussion.
3. Gertrude Hawk: Report provided by Kristin Barton, committee chair. To date sales are \$26,754 (paper orders only) Top seller sold \$1116. Delivery 12/1/16. Pickup 12/5/16 from 3:30-6pm in OES PE classroom. Online sales continue until 12/21/16
4. Cider Mill: Report given by Michelle McLaren, committee chair. Sale profit \$2,229.73. Vouchers received and out to families after a delay due to a printing issue.
5. Holiday Shoppe: Report given by Michelle McLaren, committee chair. Product ordered. Voiced need for a price gun. Motion to purchase price gun made by Danita Brooks. Motion passed. Michelle McLaren to contact principal to schedule dates. Tentative early December.

6. Character Education Assembly: Report given by Chris Baumbach, committee chair. PTO reached out to AES PTA about splitting cost of program. AES not interested at current time due to lack of funds. Cost is \$3100 for two shows at OES, move to OAMS, one evening show at OAMS and one show at another school. Chris Baumbach to reach out to other Tioga County schools for interest. Kristin Barton to pitch idea to Tioga County United Way. Vote to increase budget amount from \$1000 to \$1650 tabled.
7. Box Tops: Report provided by Danita Brooks, committee chair. October contest winner was Mrs. Barton's am UPK class with 341 box tops. Box Tops total collected to date is 8697 box tops worth \$869.70.

Principal's Report

No report given at meeting due to absence of principal, Laurie McKeveny.

Unfinished Business/New Business

1. Trunks for Treats: Karen Birchard and Anne Smith to chair event. OFD on board to help. Would have a parking ticket to enter. OES families only. Event to be held near Halloween. Vote to hold event next year passed.
2. Bylaws Amendment:
 - a. Addition to Article IX – Nominating Committee
 - i. 5. Voting at elections will be restricted to voting members who have attended at least two OES PTO meetings during the current school year.
 - ii. Alternate option – 5. Voting at elections will be restricted to voting members who have attended at least two OES PTO meeting and/or volunteered during at least two OES PTO events during the current school year.

Motion made to adopt alternate option with the following addition. Article IX to read: Voting at elections will be restricted to staff members and other voting members who have attended at least two OES PTO meeting and/or volunteered during at least two OES PTO events during the current school year. Motion passed by 2/3 voting majority.

3. Grant Request: Trish O'Neill asking for \$350 for Tasty Tuesday, which is a K-1 special education cooking program. Motion by Danita Brooks to approve grant request. Motion passed by 2/3 majority.
4. Grant Request: Stacey Silvestri asking for \$500 dollars to purchase favorite books for grades K-2. Discussion to use Scholastic Dollars instead of grant funds to purchase books. Kasey Chobot to send link to Scholastic Dollars catalog to Mrs. Silvestri. Motion made to give Mrs. Silvestri \$1000 dollars in Scholastic Dollars to purchase books. Motion passed by 2/3 majority.
5. Grant Request: Kristin Barton asking for \$70 to cover cost of field trip to O'Tannenbaum for her am and pm UPK classes. Motion made by Danita Brooks to approve grant request. Motion passed by 2/3 majority.

Announcements

Important Dates:

1. No School – 11/11, 11/23, 11/24, 11/25
2. Half Day (Conferences) - 11/18, 11/22, 12/2
3. Picture Make-ups 11/22

Next Meeting

12/5/16 @ 7pm in the school library

Motion was made by Kasey Chobot to adjourn at 8:26pm and was passed unanimously.